

112th KELMSCOTT ANNUAL SHOW 2010

Kelmscott Agricultural Society (Inc.) ABN 71630 621 772

APPLICATION FOR ART & CRAFT STALL SPACE

<i>Please complete, sign the application form and return full payment to:</i> Ms Harriet Wong Craft and River Area Coordinator PO Box 1078 BIBRA LAKE WA 6965	OFFICE USE
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Bookings close two weeks prior to the Show - Saturday, 2nd October 2010

Business Name:

Full Name of Contact Person:

Postal Address:

Suburb: Postcode:

Phone (Business): Mobile:

Fax: Email:

ABN (if applicable): Website:

I acknowledge that sites are not allocated and that the gate will be open for unloading from 6 to 8:30am

I would like to book the following stands and associated items:

Stall Site	Cost	Number	Total Cost
3m x 3m stall site	\$ 35.00		\$
Optional Extras:			
Marquee hire 3m x 3m	\$ 192.50		\$
Marquee hire 6m x 3m	\$ 330.00		\$
KAS Public Liability Insurance (Note <u>this is not Product Liability insurance</u>)	\$ 20.00		\$
Trestle Tables (1.8m)	\$ 12.00		\$
Chairs	\$ 2.30		\$

Total Cost:

Payment:

Please find attached a cheque for \$_____ made payable to Kelmscott Agricultural Society (Inc). If your application is not successful, we will return your cheque unbanked.

Application Continued on Page 2

Additional Terms and Conditions on Page 3

112th Kelmscott Annual Show - Art & Craft Stalls

Saturday, 16th October 2010, 9.00am - 5.00pm

Application for space is invited from Arts & Craft Demonstrators and Sellers

Terms and Conditions under which space in the Art & Craft Stall area are let for use:

1. Your application will be processed once the complete Application Form and supporting documents are received with full payment. Please send in your application as prompt as possible to ensure your site is successfully booked. **Please note that application for stalls will be accepted at the discretion of the Kelmscott Agricultural Society (Inc) (KAS).**
2. Stall holders and exhibitors are responsible for their own Public Liability Insurance cover. The KAS is not responsible for damage, loss, theft, or personal injury. **A copy of Stall Holders Public liability insurance and Certificate of Currency MUST be provided with this application.**
3. The KAS offers a one day Public Liability Insurance for stall holders who don't have their own Public Liability Insurance cover for a fee of \$20. This offer does not include Product Liability Insurance.
4. Stall holders and exhibitors shall observe the provision of the Health Act and any other appropriate Act or Regulation that would apply. **Stall holders who are selling food and / or drinks must supply a copy of their Special Events approval from the City of Armadale and Certificate of Currency for their Product Liability Insurance with this application.**
5. On your application form, please specify the range of products you will be selling / demonstrating. If this changes after submitting the form, please contact the Craft & River Area Coordinator to advise changes.
6. Free Entry to the Showground will be issued on the basis of ONE ADULT ENTRY PASS for each craft stall. Additional helpers will be required to pay the current admission fee. **ALL ENTRY PASSES are VALID FOR ONLY ONE ENTRY and must be handed in at the gate.**
7. All stall areas are marked in 3 metre allotments and are not allocated. Please choose an area under the trees behind the white marked lines, leaving the central track as a walkway and for emergency access. Stall holders wishing to be grouped together may do so. Please arrange this between yourselves, and advise the Coordinator.
8. All stalls must be erected within the site area and any items, which are not part of the stall and all vehicles, **MUST** be removed from the Showground by 8.30 a.m. on Saturday and are not permitted back on the grounds until 5:00 p.m. **Vehicles that are not removed will be towed away and the stallholder shall be responsible for towing and storage costs.**
9. **When driving on the Showgrounds, all stallholders shall abide by the 10km/h speed limit and abide by the directions given. Any deliberate damage to the Facilities will be charged to the stallholder.**
10. To avoid congestion only one vehicle per stall will be allowed in at any one time. A second vehicle can enter after the first vehicle has left the area.
11. After setting up, parking areas are available (for a fee) in the Kelmscott Primary School grounds off Orlando Street and in car parks off River Road.
12. Stall holders are requested to maintain their area in a tidy condition and free from litter. All packaging shall be removed from the site when leaving at 5pm.
13. The Society reserves the right to request the removal of products from display and sale if they are deemed unsafe or inappropriate.
14. No raffles may be conducted and the sale or distribution of water pistols or sparklers is strictly forbidden on the Showground.

Should you require space at the Show and accept the above conditions, please complete the Application Form enclosed.

Enquiries: Ms Harriet Wong - Craft and Rive Area Co-ordinator
Phone: 9312 3949, Mobile: 0450 463 159
E-mail: craft@kelmscottshow.com.au
or Kelmscott Agricultural Society Office on (08) 9495 4001